

**PARK BOARD MEETING  
Foster Community Center  
February 13, 2019**

**MEMBERS PRESENT:** Veronica Gracia-Wing, Jim McClurken, Rick Kibbey, Zoe Ahlstrom, Michael Ruddock

**MEMBERS ABSENT:** Rosalinda Hernandez, Kimberly Whitfield

**OTHERS PRESENT:** Brett Kaschinske, Parks and Recreation Director; Kellie Brown, Board Secretary; Steven Kukulka, Linda Appling, Lansing-Eaton Neighborhood Organization (LENO)

**CALL TO ORDER:** 6:30 p.m.

**ADDITIONS/DELETIONS TO THE AGENDA:** Kaschinske added under correspondence a letter he received Stacey Locke sent to Councilmember Carol Wood.

**BOARD MEETING MINTUES:** Jim McClurken approved the January 9, 2019 minutes as submitted, seconded by Zoe Ahlstrom. 5 yeas; 0 nays

**Motion carried.**

**NEW BUSINESS**

**Scott Woods – Sanitary Line Repair**

Kaschinske stated a neighborhood meeting was held to discuss this project and provided the fact sheet from the meeting. Jim DeLine and Cythnia Lockington were in attendance and they are both active in the neighborhood.

Kaschinske reviewed the map, history and fact sheet. He stated the neighbors learned of this project when the flags were placed where the work path will be and where trees need to be cleared. The trees will be taken down by April 1 in due to the Indiana Brown Bat’s nesting season. During construction, the River Trail will be re-routed.

McClurken inquired about why the need for a 50-foot path; Kaschinske explained the drawing provided and the distances required.

McClurken stated he does not accept that a 50-foot cut is the only way to complete this project and asks that the contractor and city engineers reassess this plan.

Kibbey voiced the same concerns about the 50-foot width and is not sure why the buffer area is needed on the non-working side of the equipment and wants to know if a 12-inch main can be dug with a ditch witch.

Kaschinske stated he met on site with city engineers; Andy Kilpatrick, Dean Johnson and Mark Jones.

Gracia-Wing confirmed she is hearing from two board members the footprint needs to be reduced.

Kaschinske stated when they met on site the city forester was there and they went section by section and made adjustments near Clifton and Willard to leave certain trees.

Gracia-Wing stated the tree loss is more palatable versus sewage issues.

McClurken stated his larger issue is that the Park Board only heard of this matter at the end of a year-long planning process and after the bids have already been accepted. He stated again that every effort should be made to reduce the size of the cut through Scott Woods

Ruddock stated he is sensitive to the concerns, but is concerned with public health. He inquired if we know of any other old infrastructure in parks that we can get ahead of in the future.

Kaschinske stated he would work with Public Service on obtaining a list.

Gracia-Wing stated even if the project is not a repair priority, but if the board could know the projects and the parks that are involved. Also, how is Public Service deciding on projects and how the projects are prioritized.

Steve Kukulka stated he bid on the project to remove the trees and if walked, the 50-foot path is not as bad as it may seem.

### **CIP**

Kaschinske stated voting will take next month on FY20 CIP projects and he wanted to provide information to prepare. Members received the FY19 list with items funded, the ones that were not, and the draft FY20 list to review. If board members have other projects, please send to him as soon as possible.

Kibbey stated the basketball complex has been listed for a while and a complex seems risky, especially at Marshall Park with the number of schools nearby.

Ruddock asked to add the mobile recreation program to the list.

Gracia-Wing stated a timeline and reminders are necessary for the board. She will be researching new voting methods and asked members to send her ideas for a new voting process. She will board members know what has been decided before the March meeting.

Ahlstrom inquired if the list presented is the Mayor's list and is the monetary amount on the list what there is available. Kaschinske stated no this is a draft list and the amount to work with cannot be guaranteed now and he should have a dollar amount next month.

Ahlstrom inquired about the increased cost of Dunnebacke. Kaschinske stated last year it was a grant match project, the grant was not received and now it is the entire cost.

Kaschinske reviewed the projects.

Ruddock inquired if a specific grant project can listed separate from the total grant match line item. Kaschinske stated yes.

McClurken stated Turner Dodge House has become one of his projects. The house was originally a museum and it currently used as an event center. It was built to residential standards and not commercial. There are valuable furnishings in the home that were not intended for use by hundreds of people. He presented a letter for a facility condition assessment and he would like to allocate \$10,000 for the analysis.

Gracia-Wing confirmed this is an assessment only and asked if it would provide a list and include cost values for what is needed.

McClurken stated he would ask.

Kaschinske stated an RFP would go out and specifications would be outlined.

McClurken stated he would go to the next Turner Dodge Board meeting to present the letter and receive board input.

Gracia-Wing confirmed the Turner Dodge House analysis and mobile recreation were added to the draft list. If the basketball complex were to come to fruition, at the March meeting she would like the board to have a plan from the city on how it would be run.

Kibbey would like to see development of a naturalization plan to introduce naturalization into the parks, something similar to what Jim presented for Turner Dodge and asked to have it added to the CIP draft list.

Kaschinske stated it was 2011 and he is still dealing with no mow areas. He would require the backing of the board on this subject, due to the difficulty of the task to naturalize.

Gracia-Wing stated the board has a month to work on the CIP and she will work on the voting process.

Ruddock would like eventually discuss possible ice skate rentals.

Ahlstrom inquired about the softball lights missing from the list. Kaschinske stated he would not receive the \$650,000 necessary and looking to the future at what softball may become, there may not be a need for lights.

Ahlstrom inquired about the scoreboards. Kaschinske stated the department is putting together sponsorship options to present to potential sponsors. Ahlstrom asked for regular updates.

Kibbey recalled there was a sponsor appreciation event and would like to see something one again to introduce the board members and sponsors.

Gracia-Wing asked Kibbey if this was a CIP request, he stated yes. Gracia-Wing asked if sponsor notification could be sent to the board e-mail and a board member write a thank you.

### **River Trail Projects - Grants**

Kaschinske provided the resolution to the Ingham County Board of Commissioners from the Park Commission outlining the projects Lansing applied to receive grants. There was a meeting last night and additional funding of \$373,511 for bridge 31 located in Old Town by Sir Pizza was included. All Lansing projects received funding.

### **OLD BUSINESS**

#### **Annual Report**

Gracia-Wing stated the report still needs to be completed.

### **UPDATES**

#### **Park Projects**

Kaschinske reviewed the list.

Members are receiving e-mail. Brown will confirm with IT when a member responds the response will go to all board members. Gracia-Wing would like to work on a response policy for the members.

### **New City Brand Logo**

Kaschinske presented the new logo, stated it is not replacing the City seal and reviewed the list of merchandise available for purchase.

### **CORRESPONDENCE**

Kaschinske stated he received a letter from Councilmember Carol Wood sent to her from Stacey Locke regarding funding to place accessible picnic tables in every park.

McClurken inquired if this should be placed on the CIP list.

Ahlstrom asked if the current accessible parks have accessible tables.

Kaschinske stated yes.

Kibbey inquired if there is an accessible plan for the parks. Kaschinske stated the one the department has is old and to have a new study done would be expensive.

Gracia-Wing stated an accessible plan needs to be addressed in the Masterplan.

### **REMARKS BY BOARD MEMBERS**

McClurken stated the Windlord fundraising is moving forward.

Kibbey inquired if Waverly Park sold. Kaschinske stated yes. Kibbey asked where the proceeds are. Kaschinske stated with the City Parks Department. Kibbey inquired if Red Cedar has sold; Kaschinske said not yet.

### **STATEMENTS OF CITIZENS**

Linda Appling stated Fulton Park needs picnic tables and the playground needs shade coverage. The Davis Park walking path is in need of crack repair, mile markers and seating around the path. The area also needs dog waste stations. She mentioned the meeting was not listed on the building schedule and it should be.

Meeting adjourned at 8:53 p.m.

Respectfully Submitted: Kellie Brown, Park Board Secretary  
Approved March 13, 2019