

# OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES CITY OF LANSING POLICE AND FIRE RETIREMENT SYSTEM

Regular Meeting  
Council Conference Room  
10th Floor, City Hall  
Lansing, MI

May 14, 2019  
Tuesday, 8:30 a.m.

The Board was called to order at 8:31 a.m.

Present: Trustees Fabus, Rose, C. Wilcox, Wohlfert, Wood– 5.  
Absent: Kehler, Schor, R. Wilcox

Others: Karen E. Williams, Finance Department; Attorney Kenneth Lane; Law Department).

It was moved by Trustee Fabus and supported by Trustee Rose to approve the Official Minutes of the Police and Fire Retirement System Board meeting of April 16, 2019.

Adopted by the following vote: 5 – 0.

## Secretary's Report.

0 new fire member(s), 1 new sworn police members, 0 reinstatement(s), 0 refund(s), 0 transfers, 0 retired. Total: Active membership: 383. 3 death(s); James R. Cochran, Police, died 4/2/2019, age 78, spouse to receive 50%; Calvin Hildenbrand, Fire, died 3/10/2019, age 92, no surviving beneficiary; John C. Miller, Police, died 3/28/2019, age 77, spouse to receive 50%. Refunds made since the last regular meeting amounted to \$0.00. Reimbursements to the System year-to-date amount to \$0.00. Retirement allowances paid for the month of April 2019, amounted to \$2,738,637.23. Total retirement checks printed for the P&F System: 744. Total retirement checks printed for both systems: 1676. Domestic relations order received: 0. Domestic relations orders pending: 0. Eligible Domestic Relations Order Certified: 0.

It was moved by Trustee Fabus and supported by Trustee Chris Rose to approve the following application for Regular Age and Service Retirement:

Leith I. Curtis, III (Police – CCLP Supervisory), 25 years of service credits, age 49, effective June 15, 2019 (Sworn Date: 7/20/1994) with the purchase of 1 month of universal service credit.

Adopted by the following vote: 5 – 0.

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It was moved by Trustee Fabus and supported by Trustee Rose to approve the following application for Regular Age and Service Retirement:

Andrew J. Hogan (Police – CCLP NonSupervisory), 22 years, 1 month of service credits age 55, effective May 16, 2019 (Sworn Date: 6/5/1995).

Adopted by the following vote: 5 – 0.

Karen Williams reported Applicant #2019 –P0219, Applicant #2019-P0220 have submitted their documentation to be forwarded to the medical director.

Karen Williams reported that Applicant #2019-P0122 has not completed a medical release.

The Board discussed the procedure for when an applicant does not submit its medical release. Attorney Lane recommended that if the applicant did not submit the release, the application should be denied.

Trustee Fabus inquired if the City could subpoena medical records that they have paid for.

Trustee Wood inquired if the applicant or the department had applied for the duty disability. Trustee Wood expressed concern regarding patient confidentiality without the medical release.

The Retirement Office indicated that the department had submitted the request for duty disability.

Attorney Lane indicated the Retirement Office to notify the applicant that the request would be denied if the medical release were not received by the June meeting.

There were no requests for non-duty disability retirement.

Trustee Christopher Wilcox provided an oral report regarding the ABS Conference. Trustee Wilcox stated that the one-day conference hosted about 50 people. The conference focuses on Emerging markets and discussed artificial intelligence and technology. Five managers reviewed the Mexico, Russia and Taiwan markets. Trustee Wilcox thought it was a great conference.

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Karen Williams reported that the MAPERS 2019 Spring Conference – May 18-21, 2019. Members who wished to attend should contact the Retirement Office to register.

There were no requests for refunds of accumulated contributions.

Karen Williams reported that Trustee Kehler had contacted the Retirement Office to notify the Board that he would not be able to attend the May meeting. Trustee Ryan Wilcox contact the chairperson and requested to be excused from the May meeting.

It was moved Trustee Wood and supported by Trustee Wilcox to excuse Trustee Wood from the May Police and Fire Retirement Board meeting.

Adopted by the following vote: 5 – 0.

Attorney Ken Lane distributed the Frequently Asked Questions Document for the Police and Fire Retirement System.

Trustee Fabus inquired about when health care would start for members who purchased military time, universal time, or were deferred. He requested that information be included in the Frequently Asked Questions document.

Ms. Williams explained that members who purchased military time received health care at retirement. Members who purchased universal time were required to wait until their true anniversary date as indicated in the bargaining agreement. Members who were deferred received health care at the time of retirement under the contract in place.

Ms. Williams updated the Board regarding disability income verification and re-exams. Ms. Williams provided a list of duty disabled retirees to the disability subcommittee for review. Ms. Williams indicated that the retirement office would send out a second letter for members who have not submitted their income verification. If the retirees do not respond to the second request, the Board may suspend their pensions until compliance. The disability subcommittee provided a list of members to be re-examined to the retirement office.

Karen Williams indicated that the Legal Advisor Request for Information (RFI) prepared by the City Attorney's Office, would be reviewed at the Joint meeting with the Employees Retirement System Board

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Karen Williams reviewed the Quarterly Expenses Report and the Securities Lending Report for the period ending April 30, 2019.

It was moved by Trustee Chris Wilcox and supported by Trustee Rose to adjourn the Police and Fire Retirement System Board meeting.

Adopted by the following vote: 5 – 0.

The meeting adjourned at 9:01 am.

Minutes approved on \_\_\_\_\_

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Angela Bennett, Secretary  
Police & Fire Retirement System

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Eric P. Wohlfert, Chairperson  
Police & Fire Retirement System