

**PARK BOARD MEETING
Foster Community Center
July 10, 2019**

MEMBERS PRESENT: Veronica Gracia-Wing, Jim McClurken, Zoe Ahlstrom, Michael Ruddock, Mike Dombrowski, Erika Poland, Rick Kibbey (late arrival)

MEMBERS ABSENT: Kimberly Whitfield

OTHERS PRESENT: Brett Kaschinske, Parks and Recreation Director; Kellie Brown, Board Secretary; David Rothstein, Justin Kimble, Asia Downtin, Kyesha Bronson, Jeffrey Hwang, Fari Silva, Desirea Cooper, MSU Department of Forestry

CALL TO ORDER: 6:32 p.m.

ADDITIONS/DELETIONS TO THE AGENDA: Kaschinske added to park projects River Trail information; Gracia-Wing added MSU student introductions to old business and board email policy to updates.

BOARD MEETING MINTUES: McClurken moved to approve the June 12, 2019 minutes as submitted, seconded by Alhstrom. Gracia-Wing noted date of meeting needed to be changed from May to June, 6yeas; 0 nays

Motion carried.

NEW BUSINESS

New Board Member

Kaschinske introduced new board member, Erika Poland. Poland stated she is the new 3rd Ward board member, she lives in the Lansing Eaton neighborhood, owns 3 dogs, has been a resident for 13 years and has always enjoyed the park system.

Election of Officers

Gracia-Wing inquired if board wanted to vote on this tonight or take time to decide and vote in September.

Ruddock stated he was willing to vote today.

Gracia-Wing and McClurken both stated they were willing to serve another year.

Ruddock moved to nominate Gracia-Wing as chair for another year and McClurken as vice-chair for another year. Seconded by Ahlstrom.

Motion carried

Kaschinske introduced the MSU faculty and students who were in attendance to observe how government works.

OLD BUSINESS

Board e-mail

Gracia-Wing stated there is a group email established through the City for the board members and administration had asked for a written policy on how emails would be answered.

The following is the proposed written policy:

“The Primary Designee will be responsible for responding to incoming emails within one week of their delivery, making sure to ‘reply all’ to ensure the entire Park Board sees the correspondence. The Board Chair will review the correspondence and confer with the Parks and Recreation Director as to whether it merits being included in an upcoming Park Board meeting agenda. If the Primary Designee is unable to fulfill their obligation, then the Secondary Designee will respond to the email in the manner prescribed above within the next week.”

Gracia-Wing stated all correspondence is recognized.

Ruddock requested each year a new primary and secondary designee be elected.

Adjustments will be made to the policy and will be re-presented at the September meeting.

Updates

Kaschinske stated the River Trail bridge by Potter Park Zoo was damaged due to an accident and the trail will be closed during inspection. Remaining updates were reviewed.

Dombrowski inquired if there are plans for new River Trail. Kaschinske stated yes and reviewed the possible locations on the map.

Kibbey inquired about connection near Trappers Cove.

Remarks by Board Members

McClurken reminded everyone of the fund raiser for Art in the Wild at his house on July 25.

Statements of Citizens

High school students enrolled in the MSU MAPS program introduced themselves and asked various questions of the board members.

Meeting adjourned at 7:30 p.m.

Respectfully Submitted: Kellie Brown, Park Board Secretary

Approved September 11, 2019

