

**APPLICATION FOR NAMING MEMORIALS IN
LANSING'S MUNICIPAL PARKS**

1. NOMINATING INDIVIDUAL/GROUP

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Home/Cell Phone Number: (____) _____ Work Phone Number: (____) _____

E-mail: _____

2. MEMORIAL SITE OR OBJECT

What is the proposed site or object? _____
(Park, Park Bench, Community Room, Playground, etc)

Where is the proposed location? _____

Is the site or object currently named? Yes No

If yes, what is the current name? _____

Will the memorial site or object involve a name changed of an existing named object or site?
Yes No

If yes, Please specify how you wish the memorial to be named (i.e. "The John Doe Memorial Parkway"): _____

What is the vision for the proposed memorial? _____

(Attach a separate sheet if necessary)

Projected costs of the proposed memorial: \$ _____

How will the memorial be funded? _____

How will this memorial impact residents?

Will this memorial impact business? If yes, how?

What is the support for the proposed memorial? _____

What is the anticipated opposition to the proposed memorial? _____

Please identify two alternative memorials that would be acceptable to you: _____

3. HONOREE INFORMATION

Name: _____

Please provide in fewer than 500 words, how this individual has made major contributions to the Department of Parks and Recreation and/or public/community services to the City of Lansing.

4. FINANCIAL DONATIONS

Total amount of donations for memorial site or object: _____

The City of Lansing reserves the right to reject a proposal if the financial contribution is not commensurate with the magnitude of the gift.

The City of Lansing also may require from the nominating individual or group that an endowment fund be established to maintain the memorial in perpetuity. The endowment must be set at a level sufficient to cover all maintenance costs.

Please return completed form to:

Lansing Parks and Recreation Department
c/o Brett Kaschinske, Director
200 N. Foster Avenue
Lansing, MI 48912

FOR OFFICE USE ONLY:

Date received by Parks Dept.: Date referred to the Park Board: Date referred to the Mayor:
