

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Lansing Department of Planning and Neighborhood Development is the lead organization responsible for the administration of the Community Development Block Grant (CDBG), HOME and ESG federal funds received from the Department of Housing and Urban Development (HUD). The City has been successful in leveraging additional state and local resources to support grant funded activities.

The City of Lansing is submitting its FY 2017 Annual Action Plan which covers the years 2017-2018 or July 1, 2017 through June 30, 2018. The FY 2017 Annual Action Plan is the second year of the City of Lansing's five-year, 2016-2020 Consolidated Plan. The proposed activities to be carried out in FY 2017 which begins July 1, 2017 and ends June 30, 2018, are based on needs, priorities, strategies and goals established in the five-year Consolidated Strategy and Plan Submission for the period 2016-2020. This annual plan is based on community development fund resources: CDBG, HOME and ESG funds expected to be available in FY 2017. The anticipated goals are based on the availability of other sources of funding projected to be available during this time period to leverage the federal community development fund resources.

The requisite information presented in the Action Plan is presented according to the final rule established by the Department of Housing and Urban Development at 24 CFR 91, Consolidated Submission for Community Planning and Development Programs. Through the Master Plan and other planning processes, the city continues to solicit input from the community, particularly promoting participation from low and moderate income citizens on community needs. The City of Lansing has collaborative partnerships with various City of Lansing departments, State offices, Tri-County Regional Planning Commission (TCRPC), Michigan State Housing Development Authority (MSHDA), Ingham County Land Bank, Greater Lansing Homeless Resolution Network or the Continuum of Care (CoC), Lansing Housing Commission, adjacent municipalities and other community groups and organizations to provide a regional approach to integrate housing, land use, economic and workforce development, transportation and infrastructure development in a comprehensive and inclusive manner.

Federal funds are not exclusively allocated to specific geographic areas. Certain programs are concentrated in targeted areas whereas other programs are available to low to moderate income households citywide.

It should be noted that the City of Lansing made a "minor" amendment to its Annual Action Plan 2016 resulting in amending its Consolidated Plan 2016-2021. The amendment reflected a minor adjustment

within the CDBG activities but no change in the overall amount of the CDBG funding allocations. More specifically, the changes including reducing funding in Economic Development of \$80,000 and Public Services of \$55,807 totaling \$135,807 which was placed into CDBG Rehab activity. The City of Lansing has made an amendment to the ESG funding allocation which will not impact the overall ESG allocation. More specifically, \$5,000 of Outreach activities funding is being moved to Homeless Prevention for 2016-17 and being placed in Homeless Prevention. The minor amendment represents 3% of the ESG entitlement of \$167,841.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Lansing has identified housing and community development needs through various sources which include a community needs public hearing and consultation with numerous agencies. The following summary identifies the key priorities for the City of Lansing Five-Year, 2016-2020 Consolidated Plan:

- Provide standard housing in a suitable living environment through rehabilitation, new construction and improvement of the housing stock primarily in CDBG eligible neighborhoods and in specifically designated housing target areas.
- Provide housing counseling and assistance that will benefit low and moderate-income households.
- Promote home ownership for low and moderate-income households and promote deconcentration of poverty.
- Maintain at current levels the number of public and assisted housing units available to low and moderate-income households.
- Provide homeless prevention assistance, emergency shelter, street outreach and supportive human services for people with special needs, people who are homeless and those at risk of becoming homeless.
- Provide assistance for permanent supportive housing and human services for low and moderate income households with a history of chronic homelessness, including those with special needs.
- Promote economic opportunity for low and moderate-income individuals by facilitating economic development, providing employment opportunity, sponsoring job training, supporting business development, micro-enterprise lending and business or financial educational programs and initiatives.
- Promote economic development to provide jobs, business services and shopping opportunities for residents located in CDBG eligible areas.

- Provide community and neighborhood services, recreational opportunities and public facilities and promote neighborhood social cohesion to improve the quality of life in CDBG eligible neighborhoods.
- Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs and citizens' awareness in CDBG eligible areas.
- Improve the city's transportation, public facilities and infrastructure systems in CDBG eligible areas.
- Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate-income households.
- Promote fair housing objectives.
- Provide affordable housing and economic development that benefits low and moderate income people in the context of mixed use development along transit corridors

The City of Lansing, through its proposed Action Plan activities will promote and support affordable housing through such activities as housing rehabilitation and homeownership, promote economic development activities, new construction and promoting programs and services to assist homeless persons and those at-risk of homelessness.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In FY 2016, the City of Lansing received \$1,852,395 of Community Development Block Grant, \$574,897 HOME and \$167,841 of ESG. The City of Lansing takes various initiatives to ensure success in meeting the Action Plan objectives and addressing community needs. Over that time period, the local housing and economic environment continued to be challenging due to high rates of unemployment and foreclosure activities. Homeowners were reluctant to undertake home improvement loans because of the uncertainty about the economic environment, concern about possible job loss and the reduced market value of homes. In regards to the homeless population in the city, the Continuum of Care (CoC), known locally as the Greater Lansing Homeless Resolution Network (GLHRN), is continuing to address homelessness in the general population as well as the veterans through its strategic plan. The CoC's Strategic Plan is aligned with the City of Lansing's Consolidated/Annual Action Plan. A centralized intake and assessment system has been implemented and the GLHRN continues to work with the City of Lansing as well as other community agencies to address chronic homelessness in the community.

The City of Lansing made several accomplishments during the past fiscal year which included increased awareness of the CDBG – home rehabilitation programs, worked closer with sub recipients to address the needs of the low and moderate income populations, provided economic development activities, provided several programs and services to address the specific needs of the homeless and those at risk of homelessness.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen Participation is an important factor in the development of the City of Lansing's Annual Action Plan. The process is designed to consider comments from citizens and stakeholders related to housing, neighborhoods and economic development and homeless issues. The process involves input related to housing and economic needs and needs related to human interaction and social environment. The objective of the process is to encourage comments on strategies and programs to address identified needs. The process is open to any interested party or organization and facilitated by the city to promote participation of a wide range of groups and individuals concerned with housing and community development issues. In the development of the Annual Action Plan, the City of Lansing considered all previous strategic planning documents which included the City's Master Plan, Continuum of Care and the Lansing Housing Commission Plan. Information on the current housing market, lending practices and foreclosures is considered. Citizen input was incorporated into these efforts. The Citizen Participation Process is intended to assure that the citizens of the community and organizations concerned with housing and community development will have every opportunity to participate in the planning and utilization of community development funds. The key steps in the process include: gathering input from community meetings held in August and September and a public hearing held before the Planning Board on community needs in December. This hearing provided citizens an opportunity to present their views on community development and housing needs. Citizen input is accepted from interested citizens throughout the year; it is not limited to a formal public hearing. A second public hearing is held before the Planning Board in January/February on the proposed funding allocations. During this hearing, the public had the opportunity to comment on the distribution of the proposed funding allocations. On April 10, 2017, the Lansing City Council held the final public hearing to receive public comments on the 2017 Annual Action Plan including the funding allocations.

A draft of the summary plan was made available for a 30-day public review and comments period from March 14, 2017 -April 12, 2017. A notice of the opportunity for public review and comments was published in the Lansing City Pulse (a general circulation newspaper), made available at the Capital Area District Library, the City Clerk's office, the Department of Planning and Neighborhood Development as well as on the City of Lansing's website. A summary of comments or views and the city's response is included as an attachment in the Action Plan submission. The facilities where the public hearings were held are barrier free to accommodate persons with disabilities. In the event that a significant number of

non-English speaking residents attend the public hearings, the city would provide a resource person for translation purposes. The City makes every possible effort to reach its minority population, low-income and those with special needs.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Lansing follows its Citizen Participation Plan in terms of engaging the community in public input. The first public hearing was held on December 6, 2016 before the Planning Board to receive public comments about housing and community development needs. The minutes of the public hearing are included in the final submission of the Action Plan. The second of three public hearings regarding the federal funding allocations was held on February 7, 2017. During that time, a representative from the Tri-County Office on Aging expressed the need for affordable and accessible housing for senior citizens.

The final public hearing was held on April 10, 2017 before the Lansing City Council. There were no public comments received. Also, the public will have an opportunity to review and comment on the draft Action Plan during the public comment period from March 14, 2017 - April 12, 2017. An e-mail communication in support of the City of Lansing's 2017 Action Plan was received on March 20, 2017, during the public comment period and is included with the submission

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments are considered during the public comment period.

7. Summary

The City of Lansing conducted three (3) public hearings to gather input on the proposed Annual Action Plan activities and funding for fiscal year 2017-2018. Participants were encouraged to provide and comment on proposed activities. All comments were accepted and reviewed. The City of Lansing did not reject any comments and considered all comments in the development of the 2017 Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LANSING	
CDBG Administrator	LANSING	City of Lansing Economic Development and Planning
HOPWA Administrator		
HOME Administrator	LANSING	City of Lansing Economic Development and Planning
ESG Administrator	LANSING	City of Lansing Economic Development and Planning
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Lansing - Department of Planning and Neighborhood Development (DPND), 316 N. Capitol Avenue, Lansing, MI 48933 is the lead agency responsible for the administration of each grant program and funding source. More specifically, DPND has the City of Lansing Human Relations and Community Services Department administers the ESG grant.

Consolidated Plan Public Contact Information

The contact person for the Consolidated Plan/Action Plan is Doris M. Witherspoon, Senior Planner, 316 N. Capitol Ave., Lansing, MI 48933. (517) 483-4063. doris.witherspoon@lansingmi.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Consultation is a key factor in the development of the 2017 Annual Action Plan process. The City of Lansing consultation process involves engaging communication with several agencies in the community. Consultation includes attending local and regional planning meetings, Community and Economic Development (CED) meetings, board meetings of partner agencies and grantees, such as the Greater Lansing Homeless Resolution Network (GLHRN) - Continuum of Care (CoC), Historic District Committee meetings, Healthy Homes meetings, Foreclosure Prevention Network meetings, landlord association meetings and many others. The City of Lansing Planning and Neighborhood Development (PND) staff attends several meetings throughout the year to gather input on the needs in the community as it relates to several issues including homelessness. PND coordinates the Consolidated Plan for the jurisdiction that falls within the MI-508 Continuum of Care for Ingham County/City of Lansing/East Lansing known as the Greater Lansing Homeless Resolution Network (GLHRN.) A PND staff member serves on the CoC Board and as the CoC Strategic Planning Committee co-chair. The CoC coordinates local agency homeless efforts between the local public housing authority (PHA), public governmental fiduciary and monitoring entities, private, non-profit housing and shelter providers, housing developers, formerly homeless persons, local school districts, health and mental health, and other service agencies. PND works closely with the City of Lansing Human Relations & Community Services (HRCS) Department that serves as the CoC Lead Agency, Collaborative Applicant, HMIS Lead Agency and administers and monitors City ESG and MSHDA ESG (State) funding. CoC planning is closely aligned with the Consolidated Plan through shared leadership, strategic planning activities and CoC Board and Committee meetings. Currently, the CoC Board is revamping the 10 year plan to End Homelessness through the CoC Planning Grants nine objectives and outcomes to improve the Coordinated Assessment system, conduct ongoing gaps analysis, oversee funding allocations, monitor and evaluate outcomes, strengthen the CoC infrastructure, and become a UFA and HPC. A series of educational meetings and strategic planning retreats have taken place including two site visits to areas known to use best practices to end homelessness. Some best practices have already been incorporated into the Coordinated Assessment System, such as systemic coordination of PSH referrals to prioritize open units to chronically homeless individuals and families. The CoC has continued to shift funding resources to develop more PSH units. Recent CoC activities include addressing the needs of priority homeless persons through adopting the CPD-14-012 notice, revision of screening criteria, using the VI-SPDAT assessment tool, establishing a Veterans Workgroup, enlisting HUD TA assistance for both Vets at Home and CoC

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Being an integral part of several organization's planning process/committees as well as staying abreast of overall activities in the community is the City of Lansing's process of engaging and enhancing the coordination between public and assisted housing providers, private and governmental health, mental health and services agencies. Several city staff members assume leadership roles as well as serve on several committees with various agencies/organizations, such as the Greater Lansing Homeless Resolution Network (GLHRN), the Continuum of Care, Power of We Consortium, Tri-County Regional Planning Commission, Lansing Housing Commission, involved in planning activities and meeting the needs of their specific clientele. Through this collaborate effort, duplication of services is eliminated and coordination of programs and services are met in the community.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The CoC, which is, the Greater Lansing Homeless Resolution Network (GLHRN) works closely with the City of Lansing Department of Planning and Neighborhood Development (PND) office that oversees the Consolidated Plan/ESG submission. PND works closely with the City's Human Relations and Community Services Department (HRCS) that oversees sub-contracting and monitoring for ESG-funded agencies. The PND office holds several public hearings to review ESG funding recommendations. The GLHRN uses an open solicitation process for notifying potential applicants. The CoC issues a request for proposal (RFP) to all CoC member agencies to apply for ESG funds and applications are submitted and reviewed by the CoC Finance Committee. Decisions are made based on HUD and CoC priorities, in an open process with all agencies and City Departments. Ongoing program evaluation is done by the CoC Continuous Quality Improvement (CQI) committee, CoC Finance Committee and HRCS staff. The Finance/Application Ad-Hoc Committee reviews and designed the ESG applications process.

Applications are received and a joint Application and Finance Committee meeting is held to review CoC and HUD funding priorities, allow applicant agencies to answer questions, review housing gaps/needs analysis, allow discussion of any monitoring findings and Annual Performance Reports (APRs), evaluate capacity, match and spending, and then, allow non-applicant agency representatives to make funding decisions. The decisions were provided to the GLHRN Board who discusses and approves them. All applicants are notified via e-mail of the funding decisions.

The City of Lansing's planned action steps to end chronic homelessness includes the continued partnership with several community organizations. GLHRN has an outstanding collaborative approach to creating a comprehensive, visionary, realistic continuum of care plan to help the homeless. Using HMIS data helps to identify those individuals and families who continue to cycle through the system, creating opportunities for the appropriate service provider to forge relationships and move them up on the priority listings for permanent housing.

HMIS data is used to evaluate ESG performances in various areas including: Households served by type, prevention and homeless assistance; percent of clients discharged to stable housing; percent of clients discharged from shelter to stable housing within 30 days; percent of adults with Earned Income, SSI/SSDI or TANF at exit; percent of clients recidivating in the emergency shelter system; percent of total CoC clients who were served by the Housing Assessment Resources Agency (HARA), etc

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Greater Lansing Homeless Resolution Network (GLHRN) works in cooperation with the Michigan State Housing Development Authority (MSHDA) through the CoC and Regions that MSHDA set up throughout the state. The GLHRN actively participates in monthly regional meetings including addressing very pertinent topics. Opportunity is given to share best practices, review progress in 10 Year Plans to End Homelessness, address obstacles to meeting the need, and make policy recommendations. MSHDA also convenes statewide meetings where two State representatives attend. The CoC utilizes technical support from the Michigan Coalition against Homelessness.

In addition, the City of Lansing PND has a representative on the CoC Board, who also serves on the Finance and Strategic Planning Committees of the CoC. As a member of the Finance Committee, she has part in the discussion on how to allocate ESG funds and votes on the committee recommendation. Part of these meetings includes the development and implementation of the ESG performance standards. The CoC Board receives HMIS data reports monthly for each agency participating in the system. The Strategic Planning Committee meets to strategically plan activities to address the needs of the homeless as well as making sure the planning documents are in alignment. There is also a monthly CQI meeting to look at the HMIS process.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	LANSING HOUSING COMMISSION
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing makes every possible attempt to include several agencies and organizations in the consultation process. If any agency/organization was not consulted as a result of the process, it was not intentional and merely an oversight. The Lansing Housing Commission (LHC) and the City of Lansing work collaboratively to address public housing needs in the greater Lansing community. As part of the Continuum of Care (CoC), the LHC provides valuable information on the needs of the public housing residents. Anticipated outcomes include better coordination of programs and services for low and moderate income persons including public housing residents
2	Agency/Group/Organization	Advent House
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As part of the CoC, the Advent House Ministries provides the City of Lansing with valuable information on the needs of the homeless population. Anticipated outcomes include better coordinated efforts to improved services to the homeless population. Also, efforts are being made to reduce and/or eliminate the number of homeless persons in Lansing.
3	Agency/Group/Organization	MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
	Agency/Group/Organization Type	Housing Services - Housing Service-Fair Housing Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Market Analysis Economic Development Anti-poverty Strategy Homewnership Programs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing works on a regular basis with the Michigan State Housing Development (MSHDA) on several planning projects and programs. Throughout the year, there is constant communication between the organizations. Anticipated outcomes includes increased access to programs and services to low and moderate income persons.
4	Agency/Group/Organization	Tri-County Regional Planning Commission
	Agency/Group/Organization Type	Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing works collaboratively with the Tri-County Regional Planning Commission, planning organization, to address land use issues, housing studies and needs assessment, market analysis, economic development issues and many others to assure that the planning documents are consistent. An anticipated outcome includes improved planning efforts for the greater Lansing community.
5	Agency/Group/Organization	Tri-County Office on Aging
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing works with the Tri-County Office on Aging to assure that the needs of the elderly population is addressed in the Action Plan. Anticipated outcomes includes increased access to programs and services to low and moderate income persons including the elderly and disabled population
6	Agency/Group/Organization	Volunteers of America (VOA)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As part of the CoC, Volunteers of America (VOA) provides valuable information on the needs of the homeless population, particularly with veterans and the chronically homeless. VOA also serves as the HARA (Housing Assessment and Resource Agency). Anticipated outcomes include increased access to programs and services to the homeless population. Also, efforts are being made to reduce and/or eliminate the number of homeless persons in Lansing.

7	Agency/Group/Organization	Lansing Area Aids Network (LAAN)
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Lansing Area AIDS Network (LAAN) provides HOPWA in the greater Lansing community. The City of Lansing works with LAAN to assure the needs of the organizations are addressed in the Action Plan. Anticipated outcomes include increased access and/or knowledge of programs and services to those persons living with AIDS
8	Agency/Group/Organization	EVE, INC.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As part of the CoC, EVE provides the City of Lansing with valuable information on the needs of those individuals experiencing domestic violence. General information on the needs and resources are included in the Action Plan. Anticipated outcomes include better coordinated efforts to improved services to persons experiencing domestic violence
9	Agency/Group/Organization	Capital Area Center for Independent Living
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Capital Area Center for Independent Living (CACIL), recently changed its name to Disability Network Capital Area is a non-profit self-help organization that provides a range of services to support people with disabilities, provides a wealth of information to the City of Lansing regarding persons with disabilities. Anticipated outcomes include increased access and/or knowledge of programs and services to those persons with disabilities.
10	Agency/Group/Organization	Mid-Michigan Recovery Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services - Victims
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As part of the CoC, the Mid-Michigan Recovery Services, formerly National Council on Alcoholism provides valuable information on persons with disabilities, specifically, alcohol and substance abuse. Anticipated outcomes include increased access and/or knowledge of programs and services to those persons with a substance abuse. Also, efforts are being made to reduce and/or eliminate the number of homeless persons in Lansing.
11	Agency/Group/Organization	Michigan Department of Human Services
	Agency/Group/Organization Type	Services - Housing Services-Health Services - Victims Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Emergency Assistance

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As part of the CoC, the Michigan Department of Human Services is instrumental in providing the City of Lansing with valuable information on the general human services. Anticipated outcomes include improved services for residents in the greater Lansing community.
12	Agency/Group/Organization	Ingham County Land Bank - Fast Track Authority
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing staff meets regularly with the Ingham County Land Bank - Fast Track Authority Board members and staff. Anticipated outcomes include the elimination of blight, and increased access to safe, healthy and affordable housing for low and moderate income residents.
13	Agency/Group/Organization	Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing staff meets regularly with the Habitat for Humanity. Anticipated outcomes include increased access to affordable, safe, healthy housing opportunities for very low income people.
14	Agency/Group/Organization	GREATER LANSING HOUSING COALITION
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing staff meets regularly with the Greater Lansing Housing Coalition Board members and staff. Anticipated outcomes include the elimination of blight, and increased access to safe, healthy and affordable housing for low and moderate income residents.
15	Agency/Group/Organization	Community and Economic Development Network
	Agency/Group/Organization Type	Housing Services-Education
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing staff meets regularly with the staff at the Community and Economic Development Network. Anticipated outcomes include improved coordination with other agencies and increased knowledge of community and economic development projects within the community.
16	Agency/Group/Organization	City of East Lansing
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing has consulted with the City of East Lansing on some projects. Both jurisdictions are part of the Greater Lansing Homeless Network

17	Agency/Group/Organization	Center for Financial Health
	Agency/Group/Organization Type	Services-Education Services-Employment Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing meets regularly with the Center for Financial Health. Anticipated outcomes include increased access to safe, healthy and affordable housing for low and moderate income residents.
18	Agency/Group/Organization	ENTREPRENEUR INSTITUTE OF MID-MICHIGAN (EIMM)
	Agency/Group/Organization Type	Services-Employment Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing meets regularly with the Entrepreneur Institute of Mid-Michigan, an economic development activity. The anticipated outcome includes providing citizens with access to training activities that increase entrepreneurial activities and job.
19	Agency/Group/Organization	Greater Lansing Homeless Resolution Network
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless

What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Lansing staff meets regularly with the Greater Lansing Homeless Resolution Network, the Continuum of Care (CoC) in the greater Lansing area. Several city staff are board members and involved in homelessness prevention in this community. There are more than 25 agencies (i.e. VOA, Advent House, NCA, etc.) involved in the CoC. Anticipated outcomes include the collaborative efforts of agencies to address and end homelessness in the community

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Lansing is in constant communication with adjacent units of government (i.e. Lansing township, Eaton County, Delhi township, City of East Lansing) regarding planning issues and/or other common/regional issues. In addition, city staff continues to collaborate with various State departments such as Michigan State Housing Development Authority, Department of Transportation, etc. on similar issues including the development of the Consolidated Plan/Annual Action Plan. The City of Lansing makes a concerted effort to include community agencies, organizations, government units, etc. in the consultation process. If any group was not consulted as a result of the process, it was not intentional and merely an oversight.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Greater Lansing Homeless Resolution Network	The CoC, Greater Lansing Homeless Resolution Network (GLHRN) Strategic Plan coincides with the local planning efforts in terms of educating the community on homeless issues; addressing and/or ending homelessness in the Lansing community; providing a comprehensive, coordinated system of care to address homelessness, maintaining an active HMIS system to gather data on the homeless population
Public Housing - Action Plan	Lansing Housing Commission (LHC)	LHCs plan coincides with the City of Lansing plan in terms of the programs and services offered to public housing residents and the overall community. LHC will collaborate with the City of Lansing to improve safety/security at each development. A community policing officer is located in the Washington Park area. Each site is targeted to develop neighborhood watch programs. The City Human Relations department works closely with the Commission by conducting food pantries, coordinating/providing financial support for enrichment activities for children, counseling and utility/rent assistance. LHC will complete renovation of community spaces and upgrading computer learning centers at each public housing development which will provide a secure and inviting location for resident activities
Mid-Michigan Program for Greater Sustainability	Tri-County Regional Planning Commission (TCRPC)	The City of Lansing's Master Plan and Action Plan correlates with the Tri-County Regional Planning Commissions MMPGS plan in terms of regional growth/planning by supporting planning efforts that integrate housing, land use, economic and workforce development, transportation, environment and infrastructure investments. Specifically, these efforts are supported through planning projects: Five-year comprehensive regional fair and affordable housing plan; regional affordable housing study community reinvestment fund; develop an energy audit study of built structures; build capacity for a regional urban services management area; promote a multi-faceted and prioritized green infrastructure; develop a sustainable corridor design portfolio vision charrette for Michigan Ave/Grand Ave; build capacity for complete streets planning and implementation; create an online portal for sharing information, evaluating and prioritizing sustainability efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Consolidated/Annual Action Plan	Michigan State Housing Development Authority (MSHDA)	The City of Lansing's Consolidated/Action Plan mirrors Michigan State Housing Development Authority (MSHDA) plan for submission of the CDBG, HOME and ESG federal grant application pursuant to HUD 24 CFR Part 91. Both documents describe programs and activities that will be undertaken in conjunction with HUD programs funded with federal dollars on the local and state levels for the city and state respectively. For the State, HUD dollars are awarded and administered by MSHDA and administered locally by the City of Lansing. Programs activities provided address the housing and community development needs identified by the governmental units
City of Lansing Comprehensive Master Plan - Design	City of Lansing - Department of Planning and Neighborhood Development	The City of Lansing Department of Planning and Neighborhood Development is responsible for the development and implementation of both planning documents - Comprehensive Master Plan and the Consolidated Plan. The Comprehensive Master Plan addresses housing, land use, economic development issues as well as the overall physical characteristics of the community. The Consolidated Plan is the federally funded programs for CDBG, HOME and ESG addressing the housing, homelessness and community development needs in the greater Lansing area. Staff works collaboratively to develop consistent plans to assure and achieve the goals of addressing the various needs in the community including economic development, land use, transportation, public services and facilities, housing, homelessness, community development and many other areas
Greater Lansing Housing Coalition - ICE Plan	Greater Lansing Housing Coalition (GLHC) and TCRPC	The City of Lansing was involved in meetings associated with the development of the ICE (Innovative, Collaborative, Empowering) Plan. The mission of ICE is to provide innovative, collaborative and empowering direction for the community that will make Mid-Michigan more welcoming and accommodating to all. An array of topics are addressed in the plan including affordable housing for senior citizens and fair and affordable housing for all people, especially low and moderate income groups

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Doris Witherspoon, Senior Planner, City of Lansing staff person responsible for the Consolidated Plan/Action Plan/CAPER/Environmental Reviews, is a Board member of the Greater Lansing Homeless Resolution Network (GLHRN) which is the CoC in the area. She serves on the CoC's GLHRN Finance Committee as well as the Strategic Planning committee. As a member of these committees, she wants to assure that the CoC's Strategic Plan overlap's with the goals of the City's Consolidated/Annual Action Plans

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation process is an important factor in the development of the City of Lansing's Annual Action Plan and is designed to consider comments from citizens and stakeholders related to housing, neighborhoods, community development and economic development as well as homeless issues. The process involves gathering input from interested persons on the needs related to human interaction and social environment. The objective of the process has been to encourage comments on strategies and programs to address identified needs. The process is open to any interested party or organization and facilitated by the city to promote participation of a wide range of groups and individuals concerned with housing and community development issues. In the development of the Annual Action Plan, the City of Lansing considered all previous strategic planning documents which include the City's Master Plan, Tri-County Regional Planning Commission, the Lansing Housing Commission's Plan as well as the Continuum of Care's strategic plan. The Citizen Participation Process is intended to assure that the citizens of the community and organizations concerned with housing and community development will have every opportunity to participate in the planning and utilization of community development funds. In summary, the key steps in the process include: a public hearing held before the Planning Board on community needs in October, November or December. This hearing will provide citizens an opportunity to present their views on community development and housing needs. Citizen input is accepted from interested citizens. A second public hearing is held in January or February on the proposed funding allocations. Another public hearing is held before City Council in April. In addition, the public has an opportunity to comment on the draft Annual Action Plan during the 30-day comment period. The citizen participation process results in the development of the Annual Action Plan which represents the City's decision for allocation of federal funding resources, more specifically Community Development Block Grant (CDBG), HOME and ESG. The final draft is developed in a format accessible to citizens. The proposed plans are presented at a public hearing conducted by City Council during the 30-day comment period. Copies of the plans are provided at this time as well as available for review and comments at the Capital Area District Library, downtown branch, City Clerk's office in City Hall, Department of Planning and Neighborhood Development and on the City's website. All of the comments received will be summarized and included as part of the final submission. Any written comments would receive written responses and are provided within 15 days.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Minorities Persons with disabilities	The City of Lansing Department of Planning and Neighborhood Development staff holds several meetings throughout the year and gather input from concerned citizens and community leaders.	There is constant feedback on the need to continue using federal funds, CDBG, HOME and ESG dollars to assist low to moderate income people, the homeless or those at-risk of homelessness, those special needs group such as the elderly, disabled, veterans, etc. in this community with resources	All comments are accepted and considered in the development of the Annual Action Plan	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>The first public hearing was held on December 6, 2016 before the Planning Board to receive public comments about housing and community development needs. The minutes of the public hearing are included in the final submission of the Annual Action Plan.</p> <p>The second of three public hearings on the federal funding allocations was held on February 7, 2017. During that time, there was one participants speaking on behalf of CDBG dollars. The last public hearing was held before the Lansing City Council on April 10, 2017. Staff presented a proposed budget based on last year's allocation and indicated that the actual federal funding allocations have not yet been received. There were no public comments</p>	<p>During the first public hearing, two participants expressed the need for CDBG resources to assist low to moderate income persons including youth, senior citizens, etc. with their housing needs. At the second public hearing, one participant spoke on the need for additional funding to assist low to moderate senior citizens with their housing needs.</p>	<p>All comments are accepted and considered in the development of the Annual Action Plan</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	<p>Notices of the public hearings were advertised in the local newspaper at least two weeks prior to the hearings. Also, a draft of the Annual Action Plan, 30-day comment period, will be advertised in the newspaper on March 13, 2017</p>	<p>There were no comments received from the newspaper ad.</p>	<p>All comments are accepted and considered in the development of the Annual Action Plan</p>	
4	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>The Annual Action Plan document is available on the City of Lansing's website http://www.lansingmi.gov/230/Development-Office</p>	<p>There were no comments received from the Internet Outreach</p>	<p>All comments are accepted and considered in the development of the Consolidated/Annual Action Plan</p>	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Lansing expects to use CDBG funds for housing and community development related activities (i.e. rehabilitation, weatherization, economic development, public services, etc.) primarily to benefit low to moderate income persons, particularly in local targeted areas and CDBG eligible areas. HOME dollars will be used for activities such as new construction and down payment assistance. ESG funds will be used for emergency shelter, street outreach, homelessness prevention and HMIS.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,861,812	412,961	0	2,274,773	0	CDBG program provides funding for community revitalization purposes and addresses one of three National Objectives: benefit persons low to moderate income, elimination of blight, urgent need

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	573,019	294,436	0	867,455	0	HOME Investment Partnership Program provides funding for down payment assistance, new construction, rehabilitation

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	166,766	0	0	166,766	0	ESG (Emergency Solutions Grant) is used to assist homeless persons. Funds will be used for Emergency shelter, street outreach, homelessness prevention and HMIS (Homeless Management Information System)

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will leverage investment by donations of land, contributions from faith-based organizations and other federal grants for lead hazard and flood hazard mitigation.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

The Annual Action Plan federal funding allocation for FY 2017 (July 1, 2017 - June 30, 2018) is \$1,861,812 in **CDBG** funds; \$573,019 in **HOME** funds and \$166,766 in **ESG**. Also, there is a NSP 3 Transfer of \$412,961 used for CDBG resources and HOME Program Income of \$294,436 included in the anticipated resources. The total annual funding allocation for the City of Lansing is \$3,308,994.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Owner Occupied Rehabilitation	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Suitable Living Environment	CDBG: \$1,381,249	Homeowner Housing Rehabilitated: 18 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Rental Rehabilitation/Weatherization	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	CDBG: \$50,000	Rental units rehabilitated: 10 Household Housing Unit
3	Acquisition	2016	2020	Acquisition	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	CDBG: \$1,000	Buildings Demolished: 1 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services	2016	2020	Public Services	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Suitable Living Environment	CDBG: \$258,510	Other: 0 Other
5	Economic Development	2016	2020	Economic Development	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Suitable Living Environment	CDBG: \$129,060	Jobs created/retained: 3 Jobs Businesses assisted: 6 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Down Payment Assistance	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	HOME: \$101,616	Direct Financial Assistance to Homebuyers: 12 Households Assisted
7	New Construction	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	HOME: \$583,544	Homeowner Housing Added: 4 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Homeless Svcs - Shelter Operation-Street Outreach	2016	2020	Homeless	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Assistance to homeless and special needs groups	ESG: \$166,766	Homeless Person Overnight Shelter: 1967 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 310 Persons Assisted Other: 500 Other
9	Public Improvements	2016	2020	Public Improvements	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Public Improvements	CDBG: \$0	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	Public Housing	2016	2020	Public Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Public Housing	CDBG: \$0	Other: 0 Other
11	CDBG General Administration	2016	2020	Affordable Housing Non-Homeless Special Needs Non-Housing Community Development	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Suitable Living Environment	CDBG: \$454,955	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
12	CHDO Set-aside - 15% minimum required	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	HOME: \$86,234	Other: 0 Other
13	CHDO Operating - limited to 5%	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	HOME: \$28,745	Other: 0 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	HOME General Administration - limited to 10%	2016	2020	Affordable Housing	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH	Affordable Housing	HOME: \$67,316	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Owner Occupied Rehabilitation
	Goal Description	<p>Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.</p> <p>General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.</p>
2	Goal Name	Rental Rehabilitation/Weatherization
	Goal Description	
3	Goal Name	Acquisition
	Goal Description	Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated structures. Funds may also be used to acquire properties in the flood plain. Includes staff time associated with this activity.

4	Goal Name	Public Services
	Goal Description	Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.
5	Goal Name	Economic Development
	Goal Description	Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and façade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, façade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.
6	Goal Name	Down Payment Assistance
	Goal Description	Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$15,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.

7	Goal Name	New Construction
	Goal Description	Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs. HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.
8	Goal Name	Homeless Svcs - Shelter Operation-Street Outreach
	Goal Description	ESG funds will be used to provide street outreach, homeless prevention, Shelter operation -funds provided to shelter providers to cover cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities and HMIS.
9	Goal Name	Public Improvements
	Goal Description	Improve the city's transportation, public facilities and infrastructure system in CDBG eligible areas. Provide assistance to low to moderate income persons to assist with public improvements. Protect and improve the city's physical environment, including preventing or eliminating blight, removing lead or other safety hazards, preserving historic resources, mitigating flood hazards, promoting healthy housing and improving energy fitness in housing occupied by low and moderate income households
10	Goal Name	Public Housing
	Goal Description	Maintain at current levels the number of low and moderate income households and promote deconcentration of poverty

11	Goal Name	CDBG General Administration
	Goal Description	Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs. Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.
12	Goal Name	CHDO Set-aside - 15% minimum required
	Goal Description	Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City
13	Goal Name	CHDO Operating - limited to 5%
	Goal Description	Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.
14	Goal Name	HOME General Administration - limited to 10%
	Goal Description	Includes staff and general administration costs to deliver the HOME program.

Projects

AP-35 Projects – 91.220(d)

Introduction

The proposed use of funds is based on goals and objectives established for each of the three programs, Community Development Block Grant (CDBG), HOME and ESG (Emergency Solutions Grant) and reflects needs identified and commitments made relative to housing rehabilitation, weatherization, public services, homeless prevention, street outreach, emergency shelter, economic development, new construction, home buyer assistance, foreclosure assistance and neighborhood redevelopment activities.

Projects

#	Project Name
1	Single Family Owner Occupied Rehab Program Public Improvements
2	CDBG Rental Rehab Program/Weatherization
3	Acquisition
4	Public Services
5	Economic Development
6	CDBG General Administration
7	Down Payment Assistance
8	New Construction/HOME Rehab/Development
9	Community Housing Development Organization (CHDO) Set-aside 15% min
10	Community Housing Development Organization (CHDO) Operating - limited 5%
11	HOME General Administration
12	ESG - Homeless Prevention-Street Outreach-Shelter Operations-HMIS - Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Single Family Owner Occupied Rehab Program Public Improvements
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Owner Occupied Rehabilitation
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: \$1,381,249
	Description	Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs. General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	<p>Includes loans and grants for rehabilitation of owner-occupied housing units through city sponsored programs, and in conjunction with affordable housing efforts sponsored by nonprofit housing corporations and other state and federal agencies. Includes funds to meet lead hazard reduction regulations in rehabilitated structures, funds to assist in emergency housing rehabilitation, market analysis activities and technical assistance to nonprofit housing corporations, contractors, and low- and moderate-income households. Includes loans and grants for owner-occupied single-family units through city sponsored programs, loans to rehabilitate historic homes in conjunction with rehabilitation of the unit, and loans or grants for ramps, hazard remediation or weatherization. Includes staff, office space, technical assistance, training and other direct project costs associated with delivery of Community Development Block Grant, HOME, Emergency Solutions Grant and other State and Federal Programs.</p> <p>General street, sidewalk, water/sewer improvements, including assistance to income eligible owner-occupants or those in CDBG-eligible areas for special assessments related to new improvements. Includes improvements to neighborhood parks, recreational facilities; public neighborhood, medical and community facilities in CDBG priority areas.</p>
2	Project Name	CDBG Rental Rehab Program/Weatherization
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Rental Rehabilitation/Weatherization
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: \$50,000

	Description	Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures. Includes financing of an Energy Fitness Program and/or Energy Optimization Program to benefit low and moderate-income households, 10 housing units estimated with current funding. Additional units may be completed with prior year funds.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Includes loans and grants for rehabilitation of rental housing units through city sponsored programs. Includes funds to meet healthy housing standards and/or lead hazard reduction regulations in rehabilitated structures. Includes financing of an Energy Fitness Program and/or Energy Optimization Program to benefit low and moderate-income households, 10 housing units estimated with current funding. Additional units may be completed with prior year funds.
3	Project Name	Acquisition
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Acquisition
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: \$1,000

	Description	Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated structures. Funds may also be used to acquire properties in the flood plain. Includes staff time associated with this activity.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Includes acquisition, maintenance and security of properties acquired through programs, and activities related to acquisition, disposition, relocation and clearance of dilapidated structures. Funds may also be used to acquire properties in the flood plain. Includes staff time associated with this activity.
4	Project Name	Public Services
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Public Services
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: \$258,510

	Description	Provide community and neighborhood service, housing counseling, recreational opportunities and other public services. Promote quality of life of food accessibility, community gardening and economic opportunity in CDBG eligible neighborhoods. Increase security and safety in neighborhoods by supporting public safety and crime prevention initiatives, public educational programs, emergency preparedness and citizens awareness in CDBG eligible areas.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Includes services for low- and moderate-income individuals such as: homeownership counseling, education, neighborhood counseling, youth and senior programs, neighborhood clean-ups, community gardens, home repair classes. Services are for low- and moderate-income individuals and/or those in CDBG-eligible areas located within the Lansing city limits.
5	Project Name	Economic Development
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$129,060

	Description	Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. (A micro-enterprise is a business with five or fewer employees, including the owner(s). Technical assistance to individuals and for-profit businesses including workshops, technology assistance, facade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing. Creation of jobs to benefit low and moderate-income city of Lansing residents. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, facade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	<p>Loans, technical assistance and training to low- and moderate-income owners of and persons developing micro-enterprises within or planning to locate within the Lansing city limits. Technical assistance to individuals and for-profit businesses including workshops, technology assistance, and facade improvement loans/grants. Creation of jobs to benefit low and moderate-income city of Lansing residents.</p> <p>Technical assistance to individuals and for-profit businesses including workshops, technology assistance, facade improvement loans/grants, market analysis, business promotion, referrals for the attraction of new business and expansion of existing business within CDBG-eligible areas of Lansing.</p>
6	Project Name	CDBG General Administration

	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBAN DALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	CDBG General Administration
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: \$454,955
	Description	Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs. Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Includes staff and other costs associated with preparation of required Consolidated Planning documents, environmental clearances, fair housing activities and citizen participation activities associated with the delivery of CDBG, HOME and other state and federal programs. Includes planning and general administration costs associated with delivery of CDBG and other state and federal programs. Includes indirect administrative costs and building rent paid to the city.
7	Project Name	Down Payment Assistance

	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	Down Payment Assistance
	Needs Addressed	Affordable Housing
	Funding	HOME: \$101,616
	Description	Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$15,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Funds provided to homebuyers for down payment and closing costs for purchase of a single-family home located within the Lansing city limits. Up to \$15,000 will be available as a 0% interest second mortgage for homebuyers with income at or below 80% of median income. Assistance not limited to first-time homebuyers. May include staff time and/or homeownership counseling fees associated with this activity
8	Project Name	New Construction/HOME Rehab/Development
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH

	Goals Supported	New Construction
	Needs Addressed	Assistance to homeless and special needs groups
	Funding	HOME: \$583,544
	Description	Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs. HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities. Also includes loans and grants for rehabilitation.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Includes funds for loans and grants for housing construction and rehabilitation with non-profit and for-profit developers, including CHDOs. HOME funds allocated for housing developed in partnership with the city, including Supportive Housing Program (SHP) and Acquisition, Development and Resale (ADR) activities. Projects may include new construction and rehabilitation activities with non-profit and for-profit developers, including CHDOs. Funds may be used for staff time associated with these activities.
9	Project Name	Community Housing Development Organization (CHDO) Set-aside 15% min
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBAN DALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH

	Goals Supported	CHDO Set-aside - 15% minimum required
	Needs Addressed	Affordable Housing
	Funding	HOME: \$86,234
	Description	HOME Program set-aside reserved for housing developed, sponsored or owned by CHDOs in partnership with the City. 1 unit estimated.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Reserved for housing developed, sponsored or owned by CHDOs in partnership with the City.
10	Project Name	Community Housing Development Organization (CHDO) Operating - limited 5%
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBAN DALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	CHDO Operating - limited to 5%
	Needs Addressed	Affordable Housing
	Funding	HOME: \$28,745
	Description	Funds reserved at option of the City to provide operating funds to CHDOs utilizing the City's HOME funds to produce housing in the community.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	Funds reserved at option of the City to provide operating funds to CHDO's utilizing the City's HOME funds to produce affordable housing in the community.
11	Project Name	HOME General Administration
	Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBAN DALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
	Goals Supported	HOME General Administration - limited to 10%
	Needs Addressed	Affordable Housing
	Funding	HOME: \$67,316
	Description	Includes staff and general administration costs to deliver the HOME program
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities	Includes staff and general administration costs to deliver the HOME program.	
12	Project Name	ESG - Homeless Prevention-Street Outreach-Shelter Operations-HMIS - Administration

Target Area	SOUTHWEST LANSING BAKER DONORA COMSTOCK PARK URBANDALE OAK PARK PRUDDEN EAST VILLAGE POTTER WALSH
Goals Supported	Homeless Svcs - Shelter Operation-Street Outreach
Needs Addressed	Assistance to homeless and special needs groups
Funding	ESG: \$166,766
Description	The 2017 Federal Fiscal Year allocation of ESG Emergency Solutions Grant for the City of Lansing will be provided for homeless prevention activities, street outreach activities, emergency shelter - funds will be used to cover the cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities, data collection through HMIS and administration costs.
Target Date	6/30/2018
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	.
Planned Activities	Emergency Solutions Grant (ESG) funds will be provided for homeless prevention activities, street outreach activities, emergency shelter and HMIS. Funds will be used to cover the cost of maintenance, operations, insurance, utilities and furnishings in shelter facilities and administration costs.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Lansing is the capital of Michigan, with a population of 114,297. The Five-Year Consolidated Plan shows the maps of areas of low income and minority concentration. Federal funds are not exclusively allocated to specific geographic areas. Certain programs are concentrated in targeted areas with no specified percentages.

Geographic Distribution

Target Area	Percentage of Funds
SOUTHWEST LANSING	
BAKER DONORA	
COMSTOCK PARK	
URBANDALE	
OAK PARK	
PRUDDEN EAST VILLAGE	
POTTER WALSH	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Lansing will again focus on opportunities that will maximize leverage of funds for community development activities and address priority needs.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Lansing will provide for the rehabilitation of 18 owner occupied homes and 10 additional for weatherization with CDBG funds. Also, down payment assistance will be provided to 12 housing units with HOME funding. Details of the proposed funding and units provided are included in the City of Lansing's proposed funding allocation documentation and part of the Consolidated Plan submission

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	40
Special-Needs	0
Total	40

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The Lansing Housing Commission (LHC) owns 833 units of public housing located in the City of Lansing. It receives operating funds and capital funds from the U.S. Department of Housing and Urban Development. Over the past year, occupancy was at approximately 96%.

Actions planned during the next year to address the needs to public housing

The Lansing Housing Commission (LHC) makes a concerted effort to address the needs of the residents in the public housing units. Collaborative efforts among residents and managers will continue to assure the needs are being met. LHC also endeavors to make strides towards development activities through the US Department of Housing and Urban Development's Rental Assistance Demonstration. Further collaboration with the City of Lansing will be necessary and beneficial

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Property managers will encourage residents to become more involved in management in various ways including but not limited to:

- Participation on the resident council
- Participation in various public commenting period and subsequent public hearings to discuss changes to annual plans and administrative policies

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

LHC has a HUD Recovery Team and a signed Recovery Plan with performance benchmarks. The LHC Board of Directors will monitor the Agencies performance. LHC requested HUD provide a technical assistance grant to improve its financial operations/compliance. The request for Technical Assistance is being processed. The assistance identified above will help to ensure the troubled designation is removed. LHC expects the recovery plan to cease by March 2017 as we expect to have met all of HUD's required benchmarks by that time period.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Lansing Department of Planning and Neighborhood Development (PND) and Human Relations and Community Services (HRCS) Departments work closely together in addressing the needs of the homeless population in this community. HRCS works with the CoC, Greater Lansing Homeless Resoultion Network (GLHRN) to administer the ESG dollars in the community.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Street outreach targets people staying in encampments and other unsheltered situations with the objectives of engaging people, assessing their needs and eligibility, addressing immediate needs, and referring people to the CoC's coordinated assessment system. The CoC funds outreach projects for both adults and youth. PATH and CABHI funding has been recently awarded to the CoC, which is a significant increase in resources for outreach activities. Outreach and needs assessment are necessary for our CoC to ensure that people who are not engaged in our shelter and services systems receive consideration, and if applicable, prioritization for intensive housing resources such as PSH. The CoC also works closely with VA outreach programs to identify and engage veterans who may be in unsheltered settings. Once engaged, individual needs assessments are done through the CoC's coordinated entry system or by outreach workers trained in using the SPDAT assessment tool.

There are day centers in the community that provide opportunities for people experiencing homelessness to access resources to meet their immediate basic needs and to meet with coordinated assessment staff without having to stay in a shelter.

The CoC conducts an unsheltered Point In Time annually. Each year the number of locations visited has increased and the outreach efforts further the effectiveness of the PIT by building a greater awareness of locations where people stay and a better understanding of why they are not engaged in the shelter system. Since many outreach staff are involved in the PIT, there are opportunities to refine their efforts.

Addressing the emergency shelter and transitional housing needs of homeless persons

The community has about 300 emergency shelter beds and overflow capacity for families through hotel vouchers that ensure households with children do not go unsheltered. In addition to shelters for individual men and women there are unique shelters that serve families, youth, and DV victims/survivors. These shelters continue to address the immediate shelter needs of the homeless in the community. Coordinated assessment staff meets with people in shelters to develop housing plans and provide referrals to appropriate resources. To better accommodate everyone seeking shelter, one shelter has reduced barriers by becoming less strict with minor rules violations and worked to extend stays for people, particularly those who are chronically homeless, who will be imminently housed. This has helped with locating people when housing opportunities arise.

Transitional housing has been scaled down over the years and is almost exclusively targeted to specific sub-populations including veterans, youth, people in recovery from substance use disorders, and older victims and survivors of domestic violence/abuse. For the general population, there are 3 TH units for single men and 3 TH units for single mothers with children. The goal of all TH programs is to provide a stable housing situation for people needing longer term support to achieve independent permanent housing.

Shelter space for two parent families and families with teenagers is a gap in the community. There are 8 shelter units and the option for hotel vouchers, but this is not always adequate to meet the demand of families who need shelter. Another gap in the community is bridge housing. As referenced above, stay limits at shelters can be prohibitive. Having an alternative to shelter to provide people with a more stable environment while they wait for imminent permanent housing would help with keeping them engaged with housing specialists and would reduce time spent attempting to locate people when housing is ready.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Homeless households usually enter the system through 211, the Coordinated Entry System or a shelter and undergo a shelter diversion screening. If shelter is necessary, a VI-SPDAT assessment is done to determine the level of need to help prioritize people for housing resources, and referrals are made to other community supports and mainstream resources, if necessary. This may include: referral to DHHS State Emergency Relief or Emergency Services, Rapid Re-Housing projects to provide short or medium term rental assistance, PSH for eligible households to sign up on homeless preference Housing Choice Voucher waiting lists or added to the Behavioral Health Coordination Interdisciplinary Team (IDT) list for high-needs individuals for wrap-around case coordination.

Coordinated Entry staff participates with shelters, housing, and health/mental health providers in a weekly IDT meeting where high VI-SPDAT families and individuals (those with the longest history of homelessness, chronic homelessness, and greatest needs) are identified and prioritized for the most intensive resources and services based on their individual needs. This collaboration allows case managers to work in a more coordinated way on specific cases.

The CoC has adopted Housing First policies for PSH and RRH projects, where appropriate. Other efforts to shorten the length of time that people experience homelessness include a shelter diversion strategy to help people calling and presenting at shelters to identify alternative arrangements before they enter a shelter. For people in shelters, the Coordinated Entry staff are available on-site to meet with clients to develop housing plans, provide resources on affordable housing and housing leads and inform people of available mainstream benefits or housing assistance. Length of time in shelter is increasing locally, which is by design. Extending stays for people with severe barriers to housing has proven more effective than requiring them to shuffle through different shelters or unsheltered situations. Keeping people connected to case managers and housing specialists in the shelter system has led to more successful housing outcomes especially for high-needs clients, compared to having arbitrary stay limits at shelters.

Housing for veterans is being addressed by a CoC committee tasked with ending homelessness for veterans. The group has a By Name List (BNL) of homeless veterans and service providers are collaborating and connecting veterans to available resources to end their homelessness. SSVF and HUD-VASH are the most common housing resources being used and State funds are supporting a program to assist veterans who are not eligible for SSVF or HUD-VASH. The entire response system is continuously reviewed to ensure veterans who become homeless are served and rehoused quickly.

To address recidivism, Rapid re-housing providers work with their clients throughout the term of their program enrollment on budgeting, increasing income, establishing savings accounts, and accessing and utilizing mainstream resources and other support networks to ensure that housing can be maintained after the financial assistance has ended. Haven House's Partners in Progress program maintains contact with families for at least 6 months after moving into housing from their shelter. Additionally, a recently started SAMHSA program, Cooperative Agreements to Benefit Homeless Individuals (CABHI), is expected to reduce recurrences of homelessness for the most hard-to-serve populations.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

Prevention is a priority in the jurisdictions Consolidated Plan, the CoC strategic plan, and the 10 year plan. Current measures include the Eviction Diversion program, held at the 55th District Court, which has ESG and City funding to provide direct assistance, mediation and referrals to prevent homelessness. ESG funds will be used for legal assistance and financial assistance to prevent 300 households from eviction in FY 17-18. The Pre-Eviction Prevention Program - a Lansing Housing Commission-City of Lansing collaboration – assists households in public housing with histories of non-payment to maintain their housing by intervening prior to the start of the eviction process. The program will be expanded to also include households with Lansing Housing Commission HCV's for scattered-site units. State DHHS-CoC collaborations access State Emergency Relief funds to help prevent evictions of low-income households caused by unexpected emergency situations. The City of Lansing HRCS Department food programs assist low-income households, allowing them to spend their limited funds on housing and other necessities. New affordable housing developments are also being pursued. CoC agencies routinely refer people to the Financial Empowerment Center for free assistance with budgeting, money management, and methods of improving their credit scores among other services.

A causative factor of homelessness in our state is a rule governing the Utility Assistance program which greatly limits the amount of assistance and the time of year in which it can be accessed. To address this need ESG program's prevention funds designate a specific amount for utilities to cover the gap in time when state funds are not available. A fund from the local utility, the Lansing Board of Water and Light, also helps to bridge this gap in state utility assistance and is administered by CoC members and the City of Lansing HRCS department. Additionally, ESG funds legal services to prevent evictions and for landlord mediation for "at risk" households. CoC funding will continue to provide the range of services for literally homeless individuals including linkages to Permanent Housing. The CoC's Human Services Committee is addressing each of the populations at risk of homelessness, especially those who are exiting public institutions (hospitals, psychiatric facilities), corrections and foster care youth. The Michigan Department of Community Health funds the *Youth in Transition* program to address the needs of foster care youth. The recently opened Birch Health Center is one of several Ingham County Health Centers that provides health care to low-income area residents including homeless. City of Lansing general funds help support community-based programs that provide basic needs services to help prevent homelessness for low income, at-risk residents. Dental and medical care is available through the VOAMI in Lansing as well as the Ability Law Center to assist with SSI and SSDI applications

Discussion

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Affordable housing and residential investments in the community continues to be addressed in the City of Lansing. Prescriptive building and housing code standards frequently prevent use of certain areas of older housing units because of area and/or ceiling height requirements set forth in the code. There are a significant number of older homes with attics not meeting ceiling height requirements and cannot be legally converted into living space such as bedrooms. The Building and Mechanical Codes may establish standards for new construction that add to the cost of construction and exceed minimum safety needs of the community. Inspection fees charged by the City add to the cost of affordable housing, but ensure safety and fund enforcement. High cost of energy adversely impacts the ability of families to make payments on their mortgage, rent and utility bills. Accelerated deterioration of housing caused by neglect and improper use is costly and reduces the availability of affordable housing. Basic home repair tools or knowledge of how to maintain and fix homes are needed. The cost of developing new residential subdivisions exceed the concept of affordability often due to the high costs for roads, infrastructure and spatial requirements of the City's Subdivision regulations and the costs for improvements are passed on to the home buyer.

According to the City of Lansing's 2015 Analysis of Impediments to Fair Housing Choice (AI), government policies and procedures that regulate, monitor or impact rental sales and property insurance practices can play a significant role in promoting fair housing choice. Studies show the need for affirmative action by lenders themselves to look at their policies and practices and change the manner in which judgements are made by every person who plays a role in the lending practice. Further, the AI indicated that the City, its government, housing providers, non-profits and private businesses are working hard to provide fair and affordable housing options to those seeking housing.

The City of Lansing's 2015 Analysis of Impediments (AI) to Fair Housing Choice Plan was created to address specific activities, impediments and suggested actions to address the impediments. A complete copy of the AI can be found on the city's website: http://www.lansingmi.gov/fair_housing_documents

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Lansing will continue to implement programs targeted towards low and moderate income households. Some of the programs include creating homeownership opportunities, developing new

single family homes and maintaining affordable housing stock and sustaining safe and decent housing for the low income residents.

Discussion:

The City is losing a large number of housing units each year which could be available for the Affordable Housing market. Many housing structures are removed by business owners and developers who want to expand non-residential uses. The owners expect to obtain rezoning after removal of uses which are often contrary to the neighborhood plan.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Lansing will continue its efforts to assure that fair housing principles are followed in the city. The City of Lansing Department of Planning and Neighborhood Development (DPND) have completed its Analysis of Impediments (AI) to Fair Housing Choice. It is the intent to produce a comprehensive document that meets HUD guidelines as well as provide pertinent data, location of population concentration of protected groups, economic analysis, home lending patterns and practices, analysis of fair housing complaints, etc. A completed copy of the report is attached to the plan. The City of Lansing's DPND, Human Relations and Community Services (HRCS) Department and Lansing Housing Commission will work collaboratively to address fair housing issues which includes working with community organizations to educate citizens about fair housing issues and pursue enforcement in cases of housing discrimination; work to eliminate predatory lending practices that disproportionately affect protected groups, respond to inquiries/complaints relative to fair housing.

The City of Lansing has a strong faith-based community, particularly among the homeless service providers. Most of the homeless shelters are grounded in organizations that are motivated by their religious principles. Several of the emergency services in Lansing are supported or operated by faith-based organizations. City staff involvement with the homeless population includes serving on several boards to address the needs of this community including the Continuum of Care. This partnership includes: assistance in funding rehabilitation and new construction of housing units. The City continues to make a concerted effort to work with various agencies to prioritize programs and services for those in the greatest need.

Actions planned to address obstacles to meeting underserved needs

The City of Lansing makes every effort to address housing and community development needs. However, addressing all housing, community development and homeless needs is a difficult task due to lack of funding and shrinking funds. The City of Lansing will continue to utilize all resources including leveraging funds to meet the needs of the underserved.

Actions planned to foster and maintain affordable housing

Affordable housing is a nationwide challenge. The City of Lansing continues to make a concerted effort to address barriers to affordable housing. In efforts to foster and maintain affordable housing,

the Annual Action Plan provides for the rehabilitation of 18 owner occupied homes and the weatherization of 10 additional homes. In addition, down payment assistance will be provided to 12 housing units with CDBG and HOME funding.

In addition, the City of Lansing continues to work with developers to expand the number of housing units for low to moderate income households by development of new housing, such as the Abigail – a 60-unit senior citizen housing development, Walnut Street project, a 72 unit family development for low income persons and the Saboury Project – 22 units of infill rental housing

Actions planned to reduce lead-based paint hazards

Housing units that receive more than \$5000 in non-emergency housing rehabilitation assistance through the Development Office have all identified lead based paint hazards remediated. Additionally, the Development Office partners with the Michigan Department of Health and Human Services (MDHHS) Help for Lead Safe Homes program to provide CDBG funds where lead based paint remediation costs for qualified and enrolled owner occupied homes in Lansing exceed the amount of their grant program. The Development Office works with the Ingham County Health Department to ensure that owner occupied housing units where children with elevated blood lead levels (EBL's) are notified regarding our Housing Rehabilitation program. The Development Office has received a Lead Hazard Reduction Demonstration (LHRD) grant for approximately \$2.8M for 2016-2019. Housing that receives remediation through the Development Office is listed on the State of Michigan's Lead Safe Housing Registry.

Actions planned to reduce the number of poverty-level families

Poverty is an issue not easily addressed or controlled by the City. Economic factors beyond the control of the community result in loss of jobs and reduction in personal income, primary causes of poverty. The City of Lansing continues to be actively involved on a local and regional scale in promoting growth and expansion of job opportunities.

Actions planned to develop institutional structure

The institutional structure in the City of Lansing includes a capable network of public and private housing and related services providers to carry out the affordable housing strategy. The collaboration between local, county and state agencies is important in successfully carrying out the goals and objectives identified in the Consolidated Plan in addressing the housing and community development needs in the city. The City has recently created the Housing Ombudsman position to specifically address the housing needs in the Lansing community.

Actions planned to enhance coordination between public and private housing and social service agencies

There are formal and informal efforts at coordinating activities between or among many participants including the city, state and federal units of government, housing commission, public agencies or private sector agencies such as lending institutions, health care provider, non-profit housing corporation, social service agencies, neighborhood organizations, etc.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

None

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Recapture of City Down Payment Assistance Program loan funds will be handled in accordance with HUD's HOME regulations 92.254(a)(5)(ii)

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Refer to the attachment - Recapture Provision in each HOME Homebuyer contract with subrecipients

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

None

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

See attachment - GLHRN

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The CoC's Coordinated Entry System has multiple entry points including shelters, state-DHHS office, DV shelters, outreach projects, events, eviction diversion program, and other locations. The Coordinated Entry System for the CoC is the Volunteers of America, MI (VOAMI). During the initial contact the VI-SPDAT tool is used to assess households based on severity of needs and urgency of housing crisis and targets the most appropriate response. Depending on urgency and priority, the VI-SPDAT is followed by a more comprehensive assessment of all household members to identify unique housing barriers and needs. Those experiencing chronic homelessness and with the highest needs are prioritized for supportive housing resources and wrap-around service coordination. This assessment functions as the basis for creating a housing plan which is the tool for resource coordination and resolution of the housing crisis. Housing assessments are entered on HMIS to facilitate sharing with CoC member agencies that use HMIS. The Housing Plan must be completed for all individuals that receive a housing assessment and are determined eligible for services. The Housing Plan is a guide for the household and service agencies and provides focus, goals, outcomes and collaboration of community resources and referrals to mainstream services. The Coordinated Entry system also assists in gathering needed documentation for program eligibility, maintains the CH By-Name List, and refers priority households to PSH or RRH programs.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The CoC Board, community partners, and fiduciary determine sub-awards through a competitive application using an impartial, data-driven process. The ESG application and Ranking and Review tool are developed by the CoC Finance Committee, and reviewed and approved by the CoC and the fiduciary. The review includes assessment of program goals, objectives, measurable outcomes, target populations to be served, organizational capacity and other factors. Prior to the application process, the CoC assesses community needs and gaps. ESG funding allocations are then divided into the five eligible components with larger allocations designated for the components most needed in the community, with an eye to services funded through other sources. ESG funding opportunities

are advertised via email, websites, network meetings, and city resources, to encourage new and existing applicants. The CoC Network encourages new proposals by any interested and eligible agency including private non-profits, community and faith-based organizations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

N/A

5. Describe performance standards for evaluating ESG.

ESG program performance monitoring is conducted annually by the Grantee agency, the City of Lansing Human Relations & Community Services Department (HRCS), using HUD guidelines (exhibits) that cover compliance with HUD regulations, HMIS use, desk audits, client case reviews, outcomes, exits, client terminations, program barriers and shelter inspections. Monitoring results are shared with the agency, the GLHRN Board and the CoC Ranking/Applications review committees during their organizational capacity review. A monitoring letter is sent to the agency with any findings, recommendations or corrective actions. Program expenditures are reviewed via monthly desk audits. Any issues identified during the monthly desk audits are discussed with the agency, and if necessary, with the CoC Board. In the event of a 10% or more deviation from expected spending patterns, a Corrective Action Plan (CAP) is required by the agency to address how the deviation will be resolved, with review by the Fiduciary, CoC Finance Committee, and CoC Board. Ongoing monitoring of progress of the CAP is required.

In addition, the CoC evaluates the performance of the ESG funded programs on a quarterly basis, using data from HMIS (or a comparable database for DV and legal services providers). The CoC's Continuous Quality Improvement (CQI) Committee conducts quarterly reviews of the ESG funded project outcomes to ensure that projects are meeting their performance standards and to identify opportunities for improvement. Outcomes used to evaluate the ESG projects performance include:

Engagement rate - % of exits to a known destination

% of exits to permanent housing

% of exits to positive housing (for shelters and programs serving sub-populations such as recovery and youth programs)

% of adults exiting with cash income

% of adults employed at exit

% of adults exiting with any cash or non-cash income/benefits

% of exits to permanent housing occurring within 31 days of entering shelter

Recidivism to shelter – for ES: people returning to shelter following a shelter discharge; for Prevention and RRH: people returning to homelessness within 6 months of program exit

The baseline for comparison of the performance measures is set using historic data from the ESG projects and other similar project types in the CoC. High performing programs are asked to share their practices with other providers. Programs performing below targets are expected to explain the reasons behind their low achievement and how they plan to improve going forward.

Following the CQI committee's approval of the accuracy and completeness of the ESG quarterly report the information is sent to the CoC Board for their review and approval

Attachments

Citizen Participation Comments

Grantee Unique Appendices

Grantee SF-424's and Certification(s)