



CITY OF LANSING - PLANNING OFFICE
PETITION
BOARD OF ZONING APPEALS

FILE NUMBER: BZA-\_\_\_\_\_

DATE SUBMITTED: \_\_\_\_\_

A request is hereby made to vary the requirements of the Zoning and / or Sign Ordinance.

Street Address (include zip code): \_\_\_\_\_

Legal Description: [Empty box]

Applicant Name: \_\_\_\_\_

Address (include zip code): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Address (include zip code): \_\_\_\_\_

Owner Phone: \_\_\_\_\_

Interest in Property (please check one)

- Option to buy, Owner, Other (please specify), Leasee, Represent Owner

Is this property in the flood plain?

Zoning of the property: \_\_\_\_\_ Lot dimensions: \_\_\_\_\_ X \_\_\_\_\_ [Yes/No]

Is this property residential? [Yes/No]

# of Efficiency Units: \_\_\_\_\_ # of 1 Bedroom Units: \_\_\_\_\_ # of 2 Bedroom Units: \_\_\_\_\_ # of 3 Bedroom Units: \_\_\_\_\_

Total # of Units: \_\_\_\_\_ Total # of Bedrooms: \_\_\_\_\_ # of accessible on-site parking spaces: \_\_\_\_\_

Is this property non-residential? [Yes/No]

# of employees (largest shift): \_\_\_\_\_ # of accessible on-site parking spaces: \_\_\_\_\_

Hours and days / week of operation: \_\_\_\_\_

Describe or explain your proposal for this property:

*attach a separate sheet if more space is necessary*

Section # with which this proposal is in conflict: \_\_\_\_\_

If this petition is not granted, explain how your proposal will be affected: *attach a separate sheet if more space is necessary*

Items to be submitted with the petition:

- 1 **A site plan drawn to a scale of at least 1" = 100'** showing the location of all structures, existing and proposed, in relation to the lot lines and access points.
- 2 **Flood plain information** where applicable.
- 3 Non-refundable fee for processing (7/14/98)

**FEES:**

<u>Single Family Home Improvement:</u>	\$160.00
<u>Other appeals by acreage:</u>	
Less than one (1) acre:	\$250.00
One (1) to three (3) acres:	\$350.00
Greater than three (3) acres:	\$450.00

**A zoning variance means a modification of the strict letter of the zoning or sign codes, being title six and chapter 1442 respectively, of the City of Lansing, granted when, by reason of exceptional conditions, the strict application of the provisions of this chapter result in peculiar or exceptional practical difficulties or unnecessary hardship to the owner of the lot.**

*Please file this petition with the Planning Office.*

Signature of applicant: \_\_\_\_\_

Name: \_\_\_\_\_

*For assistance, please contact:*

PLANNING OFFICE  
 316 N. CAPITOL AVE., SUITE D-1  
 LANSING, MI 48933-1236  
 (517) 483-4066  
 FAX: (517) 483-6036