

Lansing Parks and Recreation's Teen After School Program

2019-2020 School Year

Lansing Parks and Recreation's After School Program is designed to provide 6th-12th grade students with enrichment and recreational activities in a fun and safe environment. The cost is \$30/ Lansing resident and \$55/non-resident, per semester. (1st semester 8/26/19-12/20/19, 2nd semester 1/6/20-6/5/20*)

Letts Community Center

Activity #114000A (Fall) #214000A(Winter)

1220 West Kalamazoo

Lansing, MI 48915

517-483-4311

2:30-6:00pm

Schmidt Community Center

Activity #116100A (Fall) #216100A (Winter)

5825 Wise Rd.

Lansing MI 48911

517-483-6686

2:00pm-6:00pm

Please Note:

Lansing Parks and Recreation Teen After School Programs are drop-in recreation programs, which is different than day care, tutoring programs or specific club or sports programs. We provide a safe and fun environment and make every attempt to have a variety of experiences and activities for students.

We do not provide after school programming on National Holidays, LSD No School, Half-Days or Snow Days.

Enrollment Process:

The registration form is due on or before the first day the child participates in the program. The registration form must be on file at the center the child attends. As space is limited you may be placed on the wait list, you will be contacted as space becomes available and payment will be accepted at that time. Your child is only enrolled when we have received both payment and registration forms.

There is limited space available as we maintain a 1:18 ratio. If your child has not attended for two weeks we will contact you regarding your interest in continuing or allowing a space for another child on the waitlist. If you decide you would like to have your child participate again at a later date please notify our office.

AFTER SCHOOL ACTIVITIES

Lansing Parks and Recreation Teen After School Programs will offer a variety of clubs, activities, and programs throughout the school year. Most will meet once a week for at least one month, teens will be able to choose their activity each day they attend.

Clubs may include:



Crafts



Gym Activities



Game Room Activities



Girl Scouts



Financial Literacy



Dance



Garden Club



Book Club



Lansing Teen Voices

PROGRAM GOALS

1. Provide a safe environment with caring staff for teens to explore enrichment and recreational activities.
 - a. The Teen After School Program staff will be caring, trained, and qualified adults. Staff are trained in the Lansing parks and recreation policies and procedures.
2. Promote positive character development.
 - a. Core values such as caring, honesty, respect, and responsibility are modeled by staff and encouraged with all teens.
3. Develop self-management skills.
 - a. Activities in this program will be presented to teens, and not dictated by staff. All rules and curriculum will be created in a collaborative effort by both teens and staff.
4. Provide social development and mental, physical, and emotional well-being.
 - a. Teen participants are encouraged to socialize freely, help plan and participate in planned activities and partake in service-learning projects to further community engagement

FREQUENTLY ASKED QUESTIONS

Who can attend?

Teens, grades 6-12, will discover the awesome benefits of recreation through a variety of daily choices of activities; sports, arts, crafts, creative expression, cultural and educational enrichments.

When is the program offered?

The Teen After School Program is offered Monday – Friday throughout the school year. It will be closed on National Holidays and Lansing School District Half-days and No School Days or snow days.

Where are the programs held?

The Teen After School Program is located at Letts and Schmidt Community Centers. Each program will meet in the Centers Game Room and will use various rooms and outdoor playgrounds and fields of the facility.

My child is in 6th grade – which site should they attend?

It will be up to the parent and child which site they would like to attend. Letts and Schmidt will focus on teen age appropriate activities, while Gier and Foster will cater to elementary school age appropriate activities.

Is bussing available?

Ingham ISD and Dean Transportation serve Lansing School District and will provide bussing. Parents and guardians can visit lansingschools.net/parents/transportation/ to arrange bussing for their child.

Is there a cost for the program?

Yes, there is a fee of \$30 for Lansing residents and \$55 for non-residents per semester and is due upon enrollment. Scholarships are available to those who qualify. Fall semester is 8/26/19-12/20/19 Winter semester is 1/6/20-6/5/20. **Sign up for second semester begins December 2nd for first semester enrolled students. Open enrollment begins December 9th.**

What does the daily schedule look like?

In general our programs follow a similar schedule Monday – Friday

Hour 1	Check in, Health & Wellness activities and Snack
Hour 2	Enrichment Time: Clubs/Activity Choices, study help
Hour 3	Teen Free Time (computer lab at Letts, game room, planning activities)
Last half-hour	Group Activity/Wrap Up and Dismissal

Is there snack?

Yes! The Lansing School District is providing each site with a free after school snack. Children are also welcome to bring their own snack, however, there is not access to vending machines during program time unless a parent or guardian is present. All food and drink should be consumed in designated areas.

What is enrichment time?

A variety of recreational enrichment time activities are available from which to choose. Some examples include: gym activities, karate, jump rope, tennis, science, computers, arts, crafts and more. Enrichments may change according to the requests of the participants, staff certifications and availability of visiting groups.

When can I pick up my child?

Children can be picked up anytime during the program by an authorized adult identified on the waiver form. You may also choose to have your child have walking permission to sign themselves out.

What if I am running late?

We do not have staff available for child care after dismissal time. Children must be picked by dismissal time. According to our Late Pick-Up Policy, **we will charge \$1 per minute that will need to be paid before your child may attend the program again.**

What if my child won't be attending for the day?

We are a drop in program so daily attendance is not required or expected. **You do not need to notify us unless it will be an extended absence.**

Please know we make every effort for every child to have an enjoyable time and find success in our programs. This may include meeting with parents, a behavior plan or sometimes dismissal from the program, especially if there has been violence or impediment to other children's experience.

If you have any questions or concerns at any time please contact Maggie Darnell at 517-483-6030 or maggie.darnell@lansingmi.gov or Jodi Ackerman at 517-483-6029 or jodi.ackerman@lansingmi.gov



**Lansing Parks and Recreation
2019 After School and Late Start Wednesday Waiver Form**

SITE: _____ **SCHOOL:** _____ **BUS:** _____

Name of Participant: _____ Age/Grade: _____
(Separate form required for each child)

Parent/Guardian Information

Primary	Secondary
Address	Address
City, State and Zip Code	City, State and Zip Code
Home Phone/Cell Phone/Work Phone	Home Phone/Cell Phone/Work Phone
Email Address:	Email Address:

Persons to Notify in an Emergency Situation, when the Parent/Guardian(s) are not available:

Name	Phone Number
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Medical, Behavioral Needs and Other Important Information

Immunizations up to date? <input type="radio"/> Yes <input type="radio"/> No <i>If NO, please initial here acknowledging that you understand and accept the risks to your camper from not being fully immunized.</i>
Allergies? <input type="radio"/> Yes <input type="radio"/> No <i>If yes, please list:</i>
Please list any medications your child is currently taking:
Does your child have any physical limitations? <input type="radio"/> Yes <input type="radio"/> No <i>If yes, please list:</i>
Please list any special health or behavioral considerations:
<i>**If your child requires special accommodations please complete additional Health Waiver Form.</i>

For some grants and partnerships, we need to report certain demographic information if you are willing to share your child's:

School _____ **Race/Ethnicity** _____

Participation Agreement: I give permission for my child to participate in the Lansing Parks and Recreation Summer Recreation Camp Program. I agree that my child will abide by all rules and regulations adopted and published by the City of Lansing relating to the operation and conduct of the program and the use of the facilities provided for the program. I understand that the failure of my child to observe these rules and regulations may result in his/her exclusion from participation in the program.

Yes **No**

Photo Consent: I hereby give permission for images of my child, captured during regular camp activities through video, photo and digital camera, to be used solely for the purposes of City of Lansing promotional materials and publications, including City of Lansing Parks and Recreation website, and I further waive any rights of compensation or ownership thereto. **Yes** **No**

Swimming Consent: I give my consent for my child to participate in swimming activities during the summer camp program. I understand that all swimming activities will be conducted under the supervision of a certified life guard and that my child's participating in any swimming event is done at his/her own risk. **Yes** **No**

Transportation Consent: I give my consent for my child to participate in any off-site activity during the summer camp program. Transportation to and from these activities will be provided via school bus, walking or CATA which will be under the supervision of camp staff members.

Yes **No**

Optional Walking Permission: I give my child permission to walk to and/or from the Lansing Parks and Recreation camp program. I assume the responsibility to assure that my child knows and will follow traffic safety rules. I hereby release Lansing Parks and Recreation, and any and all of their representatives or agents from any and all claims or liability arising from, or related to, my child's travel to and/or from the Lansing Parks and Recreation camp program. **Yes** **No**

Medical Assistance: I hereby authorize and grant permission to the City of Lansing staff to secure routine and emergency medical services as deemed necessary for the above named minor in instances where all attempts to contact the parent or guardian have failed, for the health and safety of the child or when the nature of the emergency allows insufficient time to contact such parent or guardian.

Liability Release: I agree to waive any claim of any kind whatsoever, whether resulting from an injury or otherwise, and further agree to release, indemnify, and hold harmless the program, City of Lansing, Parks and Recreation Department, and their respective directors, officers, employees, agents and or representatives from any and all liability occurring as a result of my child's participation in the program.

Authorized Pick-up List: Names of persons other than authorized persons above to whom camper may be released:

Signature of Parent/Guardian: _____ **Date:** _____